

LHS Band Parent Executive Board Meeting

August 16, 2023

Board Members Present: Elli Nyberg, Aaron Nyberg, Wendy Bergan, Justin & Dawn Endsley, Marisa and James Oppenheimer, Sheena Lewis, Ande Carlson, Erin and Monte Johanning, Dan Carlson (Zoom), Tim and Chrissy Eden, Ben and Tiana Hodgins, Lori Blom, Russ and Carmyn Berg, Krista Larson, Stephanie Gongopoulos. Mary Ann Sherman

Call to Order: Meeting called to order at 6:09 p.m. by Elli Nyberg.

OPEN SESSION:

Secretary's Report: Ande reported minutes from the July 23,2023 Board Meeting .

- Minutes approved by Tim Eden, seconded by Justin Endsley.

Director's Report: reported by Dan Carlson via Zoom

- SPAT camp has been very successful!
- At the school board meeting on Monday, 8/14/23, the purchase of the new trailer was approved and Janet from the office will be issuing a check for payment. Dan to clarify who check is made to.
- New trailer insurance and plates- school should pay for these, since owned by district.
- discussion on student payment schedule for Macy's trip next year. Considering 8 month payment plan to meet deadline of all payments being completed 90 days before departing for NY. Payments to Macy's travel company is ongoing with next payment due Oct 2, 2023. Conversation to happen with district of making one of the payments with the \$10,000 Macy's-designated donation
- Schedule for BOA Iowa: LHS performs approx 6 hours later than last year. Schedule for Youth in Music- LHS performs around 3:30p for prelims. No updates to schedule for BOA Indie, LHS performs in Sat mid-morning block. Dan to forward last year's BOA timeline to Dawn and Elli for planning. Dan to forward packets for Marshall, YIM, and BOA Opwa competitions to Dawn ASAP.
- A huge thank you to all BPA members for all of their hard work!

Treasurer's Report: reported by Wendy Bergen

Balances as of 08/1/2023

1. Checking - #527	\$35,850.04
2. Box Truck - #2296	\$103.25
3. Scripts - #329	\$1,266.93
4. Alumni Association - #5025	\$1,887.78

Events:

1. Breakfast with the Band
 - a. Donut donations - \$1,779.62
Cost of donuts - \$1,033.56
Net \$746.06
 - b. Spirit wear sales onsite - \$862

Payments made:

1. Students on Broadway – NY pmt 1 - \$2,500
2. Students on Broadway – NY pmt 2 - \$7,500
3. Tiana – Uniform fitting day expenses - \$305.04
4. Julie Hadley – Airbnb & shipping reimb - \$855.83
5. Carmyn Berg – Script refund - \$200
6. Fabric Wholesale Direct – fabric for show – \$2,096.96
7. Ultimate Drill Book - \$1,854
8. Band Shoppe – gloves - \$1,408.05
9. Uprinting- retractable banners - \$329.91
10. Blueprint Designs – arranging & design for show - \$15,000
11. Flyboy Donuts – BWB donuts - \$1,033.56
12. Monarch Sales – black band shirts - \$522
13. The Band Mans Co – drill master order - \$3,060.90
14. Alphagraphics – raffle tix - \$523.02
15. Chesterman – Coca cola drinks for Jazz event - \$97.98
16. American Ink – Guard shirts/jackets - \$455.01 (paid by parents/guard)
17. Hyvee – July grocery cards - \$15,397.19
18. Herc-u-lift – lift serviced - \$1,403.96
19. Miller’s Wood-n-things – 25 spools – props - \$1,580.93

Notes:

1. New trailer insurance – school?
2. Discuss payment plan for Students on Broadway & how to utilize the \$10k Macy’s grant.
3. Please be sure to have vendors include sales tax on purchases.

Upcoming expenses:

1. Max Ex invoice
2. Semi-Drivers invoices
3. mileage for towing trailers
4. trailer graphics for new trailer

ISA Treasurer Report: Reported by Elli Nyberg for Kristina Schaefer

- ISA Treasurer position open, effective now. Elli has someone in mind to ask.
- Scholarship application: scholarship application submitted for approval on 8/8/23, Dawn E moved to award amount requested via email. Seconded by KC Carlson via email. Short discussion today- Tim B approved scholarship amount, Sheena L seconded.
- Discussion on hole filler dues- hole fillers will continue to play same ISA dues as all other students. Elli will enter this student into Charms.
- Eighth Graders: approx 16 8th Grade parents participating in current fundraising to build student’s ISAs via car raffle ticket sales.
- ISA Payment schedules: discussion on creating schedule for ISA payments next year, beginning at show reveal. Consider an automatic withdrawal option. Elli to see if Dave H can pinpoint how much ISAs have been paid down for this year so far

Roadies Report: Reported by Dawn and Justin Endsley

- additional props continue to be requested for show. Concerns voiced of lack of communication about props between directors and roadies. Roadies need to know what/how many props for transportation planning and roadie numbers planning as soon as possible. Elli to communicate this need to directors, as well as concern of prop expenses being over budget this season.
- Request that in the future, prop-build and prop-orders be communicated by a set date during show design, as much as possible. This is to accommodate prop venue transportation as well as movement of props on and off fields.
- This season, growing concern on having adequate number of field passes for competitions for the number of roadies required to move all props.
- new trailer being built out right now.
- semi- being brought back to LHS, needs DOT inspection, door seal to be addressed, damage to corner of trailer noted from sitting at Axtell.
- Discussion on bussing for this season- Elli checking if charters (Windstar Company in Sioux City) have been secured by directors. A note, the school district increased yellow school bus travel radius allowance to 275 miles from Lincoln.
- Sound tech black polos to be designed and ordered, ask for Trinity Endsley's input. To order from Print with Press.
- Roadies ordered new shirts from Print with Press for approx. \$2000.

Chaperones Report: Reported by Mary Ann Sherman

- chaperones prepared for Preview Night on 8/22/23
- Erin Johanning requests bullet points on how halftime game schedules run to post on lincolnband.org website
- adequate number of chaperones for this marching band season, thank you parents!
- "Shower the Band" in the near future, possibly utilize the Zeffy store function. Chaperones to make a wish list of needs for season.
- Room checks: board voted to allow either adult male chaperones and adult female chaperones to do room checks of any gender. Approved by board with motion by Wendy B, second by Tim E.

Travel & Lodging Report: Reported by Krista Larson and Elli Nyberg

- BOA Indie: Omni Hotel is reserved. Plan to have hot breakfasts at hotel and use ballroom space for breakfast, all-member meetings, etc
- No parking for busses/trailers at Omni- instead, plan to use Gate 10 parking area. Inquire on cost. Utilize shuttle from Gate 10 to Omni Hotel. Inquire if shuttle runs to Lucas Oil Stadium for BOA.
- Food coordinator position is reopen- please reach out to Elli if able to help
- Food Coordinator- to stay a separate position from travel coordinator

- Youth in Music: students to bring own lunch
- BOA Iowa: students to bring own lunch
- BOA Indie: breakfasts will be provided at hotels; use malls for meals, can eat on busses on site, but not off busses, consider Jimmy Johns; consider eating at stadium if not in uniform; consider pizza at Friday rehearsal; work with individuals with dietary needs; Four meals to organize for this competition weekend.

Silent Auction Report: Reported by Elli Nyberg

- co-chairs position is reopen- please reach out to Elli if able to help
- will be discussing with MaxEx on Friday for direction

Fundraising Report: Reported by Lori Blom

- Overall fundraising goal: trying to raise \$164,607. Today, 33.97% of goal reached with \$55,914 raised.
- Focus now is car raffle: Zeffy online and paper ticket sales. Schulte's will do car raffle drawing on field. To continue utilizing Hyvee sites for sales (Workshift sign up,) sell tickets and merchandise at football games
- Sponsorship asks are ongoing.
- Fans of the Band (individuals and family) is doing well with additional donations offered with car raffle ticket sales, today at \$8764.00.
- Idea: Asking for free-will donations at Parent Preview and other band events.
- Merchandise sales: going well, approx. \$2700 merchandise sales at Breakfast with the Band. Ordering more inventory.
- Silent Auction: meeting with MaxEx set for this coming Fri morning to look at options in light of no chair-person volunteering to lead this fundraiser.
- Tax deduction receipt example given to Wendy to send with thank you to donors.
- Lincoln Booster Club "Red, White and Blue" Membership- a great way to support the band and the school!
 - if you join and donate at least \$125, you can designate at least 50% to an activity of your choice, and also receive 2 activity passes (which alone saves you \$56 at football games! (except for Presidents Bowl.) Ask Lori Blom for more details or call Lincoln High School.
 - watch for more opportunities to volunteer and be a part of the Lincoln Booster club
 - appreciate the work David Maxwell is doing as the new activities director at LHS

Work shift Report: Reported by Tim Eden

- continue to email Premier Center work shifts as they become available
- Stampede work shifts will start in October, will be posted as soon as possible

President's Bowl Report: Reported by Lori and Elli

- Every student involved in a Lincoln activity is responsible for selling or paying for ten tickets. Tickets available at PST night or on the first days of school. Note, it is cheaper to purchase these tickets ahead of time instead of purchasing at the gate. Activity passes not accepted at this event. At this time, Lincoln band performs only pregame at this event.

Communications: Reported by Ben H and Erin J

- New Trailer: Ben working on new trailer wrap and sponsor logos, coordinating with Justin, getting measurements. Nate is doing the printing, should all be put on next week
- Digital Program: creating a webpage like a digital program listing information such as students, show concept, volunteers, BPA members, etc. Not open to public with a hidden link; next year hope to sell ads and attract sponsorships with this digital program option
- Website: Erin continues to update website with new design and information
- Social Media: statistics since May 2023
 - Facebook and Instagram followers continue to grow exponentially with increases in engagement and followers. Helps to like posts!

Grocery Card Sales Report: Reported by Erin johanning

- begin ordering and distributing grocery cards twice a month when school starts. Erin will communicate this on website.
 - will be doing two distributions in August and will be promoting this

Raise Right Sales Report: Reported by Erin J

- more families inquiring about the Raise Right enrollment code, indicating more sales activity.
- Erin adjusted some features on site to create easier experience when ordering.
- If ordering physical gift cards, buyers will need to have shipped to their own home and pay shipping. Encourage more e-gift card purchasing.
- Will push Raise Right sales with the upcoming competitive travel and holiday events

Alumni Report: Reported by Elli Nyberg

- n/a

Color guard Report: Reported by Sheena Lewis

- n/a

Festival of Bands Report: Kristi Eglund absent,

- n/a

Vice Presidents Report: Reported by James and Marissa Oppenheimer

- n/a

President's Report: Reported by Elli N

- working on Macy's Family and Friends Tour. Hoping to schedule meeting in September for friends and family of 9th-11th grade families to begin planning and payment schedule.
- Students on Broadway Package was selected by district, therefore BPA will be responsible for fundraising to pay for student meals
- Carmen volunteered to check on restaurant fundraising event opportunities (ie. Pizza Rance, Barrel House, etc) and report back
- Reminders: Lincoln Homecoming Sept 15, 2023. Lincoln Band Seniors Night ?September 22, 2023... need directors to confirm.

Meeting adjourned at 8:20p , moved to adjourn by Wendy Bergan, seconded by Dawn Endsley.

Next Meeting: Sunday, August 27, 2023 at 4:00pm Nyberg residence (phone or text Elli for address)

Respectfully submitted, Ande Carlson