

## LHS Band Parent Executive Board Meeting

October 29, 2023

**Board Members Present:** Elli Nyberg, Monte Johanning, Erin Johanning, Wendy Bergan, Justin & Dawn Endsley, Tiana and Ben Hodgins, Carmen Berg, James ad Marissa Oppenheimer, Dan Carlson (Zoom,) Lori Blom, KC Carlson, Sonia Ohling, Sonia Ohling, Katie Zeeb, Krista Larson, Sheena Lewis, Stephanie Gongopolos

**Call to Order:** Meeting called to order at 4:03p.m. by Elli Nyberg. .

### OPEN SESSION:

**Secretary's Report:** Ande C reported minutes from the October 11, 2023 Board Meeting .

- Minutes approved by Justin Endsley, seconded by Erin Johanning.

**Director's Report:** reported by Dan Carlson

- Middle School communications sent about upcoming indoor show
- Marching Band Awards Night scheduled for Monday, Nov. 13th at 7pm, to be followed by Macy's Information meeting at 8pm, Monte will video meeting to post on YouTube for those who cannot attend
- Freshman/Varsity Concert Nov. 9th- will promote attendance to Nov. 13th meeting at this concert
- Dan to hand out show pins to students at Awards night or otherwise
- Request by Erin Johanning to schedule meeting with directors to update socials and website on all upcoming music department happenings
- Giving Tuesday Videos- asking for director input
- Publishing rest of 2023-24 calendar utilizing Google Calendar public and private, ask Rogene for assistance
- Clarification on rehearsal space invoice for Normal, IL (did not use)
- No report on progress of new uniforms
- For Indoor show, Justin clarified which props directors want to use
- discussion of selling props, Virginia O creating pillowcases from extra red fabric from runways to sell at Indoor Show
- Promote Macy's Info. Meeting to middle schoolers by tagging feeder middle schools to social media posts

**Treasurer's Report:** reported by Wendy Bergen

### Balances as of 10/1/2023

1. No update from 10/01/23

### Payments made

1. Justin Endsley – gas for box truck - \$80.00
2. Johnson Feed – Semi towing 10/15 YIM - 2,008.87
3. BOA Indy mileage
  - a. Justin Endsley - \$1,095.67
    - i. Included \$113.17 for box truck gas – card didn't work
  - b. Monte Johanning - \$982.50

- c. Chris Larson - \$982.50
- d. Todd Marlette - \$982.50

- Discussed need to complete spending report of props and equipment costs compared to budgeted expense allotment

**ISA Treasurer Report:** Reported by Sonia Ohling

- many payment have been made the past couple of weeks
  - current highest balance \$2900
  - currently approx. 12 students with balance over \$1200
- moved account from CorTrust Band to First National Bank, Elli can see both accounts, Sonia sees ISA account; \$6000 remains at CorTrust until all payments are clear; Raise Right Account at First National Bank
- Drafting letter to parents to remind of payments due
- Increase effort to direct owing students to work shift opportunities promptly as they become available
- overpayments to ISA's discussed- to clarify district policy on use of ISA overpayment funds before creating motion outlining the handling of these funds.
- Separate ISAs for regular season payments vs Macy's trip payments
- Set up payment schedule for regular season payments to standardize and publish, with goal to begin payment schedule before SPAT camp, creating due dates to publish and remind. Macy's trip payment dates have already been set.

**Roadies Report:** Reported by Dawn and Justin Endsley

- Motion to purchase monthly, climate-controlled storage area, to be arranged by Justin E, for roughly \$150-300/month. Currently paying \$130/month for rental of BlackDog storage for larger items and props. Motion approved by KC Carlson, seconded by Wendy Bergan, motion passed.
- Golf card proved to be very helpful this season, it was returned.
- Dan C and Nate Sletten to decide on timing of wrapping uniform trailer and instrument trailer for next season. Ben Hodgins has completed the designs of these wraps.

**Chaperone's Report:** Reported but KC Carlson

- Set to chaperone for Indoor Show evenings and assist with uniform returns

**Uniform Committee Report:** reported by Tiana Hodgins

- students to turn in uniforms after Saturday evening's Indoor Show performance, will be taken to cleaners.
- To note: uniforms do tolerate being washed by hand, if emergency cleaning necessary

**Vice Presidents Report:** nothing to report by James and Marissa Oppenheimer

- Schulte Zombie event went well

- have roughly 300 leftover sparklers from welcoming band back to LHS after BOA Indie

**Color Guard Report:** reported by Sheena Lewis

- Red dress planned to be auctioned at Silent Auction

**Communications Report:** Reported by Erin Johanning

- 874,000 FB last 2 weeks
- 15,000 Instagram- kids especially like the stories
- “This Week in Band” weekly social media post being created
- email newsletters have been very helpful
- directors responsible for communicating information to students, the BPA is responsible for highlighting this information on upcoming events and information. Needs more communications from directors, less BPA-dependent communications in general.
- Erin could like to provide some students with opportunities to do some work on social media posts, with guidance from Erin J, possibly in coordination with graphic design teacher, like an internship

**Graphics Report:** Reported by Ben Hodgins

- voted on three presented options for new Macy’s graphic logo

**Festival of Bands Report:** Reported by Elli Nyberg

- raised \$11,000 from Festival of Bands, which is \$500 more than last year

**Fundraising Report:** Reported by Lori Blom

- Raised \$163,000 so far, \$30,000 short to date
- Chicken Dinner: Online ticket sales/walk-in ticket availability reported. In general, approx. 100 less attendees per evening.
- Indoor Show: free will donation by cash, check, or online with QR code, Zephy.
- Silent Auction: Ande will organize and facilitate auction. Baskets to be delivered this week, details of auction to be ironed out.
- Macy’s Friends and Family Trip Raffle: to sell 300 tickets at \$100/ea for 7 days, does not include transportation costs. Elli will draft raffle rules. To promote raffle the week of Nov. 5, to open raffle on Nov. 12 and close on Nov. 18th, announce winner on Nov. 19.
- Need to raise approx. \$100,000 for food for Macy’s next year. Ask for food budget donations at “Giving Tuesday” BPA is registered for SD Gives.
- Make video with students with donation requests, scripted, starting Nov. 20
- Max Ex meeting on Nov. 7 to develop fundraising timeline and prioritize strategies
- continue to add more posted workshifts

- Raise Right Cards discussion on how much of the rebate goes to ISA's... ongoing discussion after assessing amount of funds currently being raised with Raise Right and Hyvee cards.

**Travel/Lodging and Food Report:** Reported by Elli Nyberg and Krista Larson

- over budget on food
- Panera meal went well, hotels went fairly well

**President's Report:** Reported by Elli N

- discussion on idea to implement a volunteer coordinator next season
- discussion of encouraging x number of volunteer hours per parent/guardian next season

Meeting adjourned at 6:18pm , moved to adjourn by KC Carlson, seconded by James Oppenheimer.

**Next Meeting:** Sunday, November 15, 2023 at 6:00pm Nyberg residence (phone or text Elli for address)

*Respectfully submitted, Ande Carlson*